**Cypress College Aviation & Travel Careers**

###### **Travel/Tourism Certificate & Degree Requirements**

Goals and Objectives of the Program:

The Travel and Tourism Program provides students with a career path for attaining the communication skills, practical knowledge, and technical training necessary for pursuing a career as a travel agent, tour guide, or corporate travel consultant. Students completing this degree will develop an advanced understanding of the travel industry and the sales, security, and service requirements necessary to work in the travel industry.

Career Path:

 Basic Travel/Tourism Certificate = 18 units

 Advanced Travel/Tourism Certificate = 35 units

 Associate in Science Degree Travel/Tourism= 60 Units (Adv. Certificate + G. E. Requirements)

To earn the certificates, complete the required courses as listed with a minimum grade of "C." At least 50% of all course work must be completed at Cypress College. The Basic Certificate offers students a career ladder from which they may experience incremental success as they progress to an Advanced Certificate and an Associate in Science Degree. The “basic” designation is intended to make clear that Cypress College considers students with this certificate to be eligible for internships, but not necessarily ready for employment unless they have completed significant coursework in another discipline.

To earn an Associate in Science Degree, complete the Advanced Certificate identified below and the General Education Graduation Requirements outlined in the Cypress College Catalog.

#### Basic Travel/Tourism Certificate: 18 Units *(Courses are 3 units except as noted. F=Fall S=Spring Su=Summer)*

# Core Courses Required: (6 courses)

\_\_\_\_\_\_\_ATC 101 Intro to Travel Careers (F, S)

\_\_\_\_\_\_\_ATC 102 Career Communication/Portfolio (F, S)

\_\_\_\_\_\_\_ATC 123 Travel Sales & Tour Operations (F)

\_\_\_\_\_\_\_ATC 174 Destinations: Americas/Europe (F, S)

\_\_\_\_\_\_\_ o*r* ATC 175 Destinations: Africa/ Pacific (F, S)

\_\_\_\_\_\_\_ATC 182 Cultural Tourism (F, S)

\_\_\_\_\_\_\_ATC 192 Airline Reservations: SABRE (S)

*\_\_\_\_\_\_\_***18 Total Units Required for Basic Certificate**

# Advanced Travel/Tourism Certificate: 35 Units *(Includes Basic Certificate + 17 Units)*

Basic Travel/Tourism Certificate plus 9 more core units (3 classes) and 8 elective units:

# Core Course Requirements:

\_\_\_\_\_\_\_ATC 126 Travel Management (varies)

\_\_\_\_\_\_\_ o*r* ATC 212 Airline/Aviation Management (S)

\_\_\_\_\_\_\_ATC 174 Destinations: Americas/Europe (F, S)

\_\_\_\_\_\_\_ a*nd* ATC 175 Destinations: Africa/Pacific (F, S)

\_\_\_\_\_\_\_ATC 223 Cruise Line Sales & Operations (F)

# Electives: Select a minimum of 8 units from the electives below

\_\_\_\_\_\_\_ATC 112 Homeland Security (F, S)

\_\_\_\_\_\_\_ATC 116 Aviation/Trans Security (not currently offered)

\_\_\_\_\_\_\_ATC 180 Tourism/Conference Management (varies)

\_\_\_\_\_\_\_ATC 183 Customer Care: Airline/Travel (F, S)

\_\_\_\_\_\_\_ATC 278 Public Relations (not currently offered)

\_\_\_\_\_\_\_ATC 295 Aviation/Travel Internship (F, S)

\_\_\_\_\_\_\_ATC 298 Aviation/Travel Seminar 0.5-12 units (not currently offered)
\_\_\_\_\_\_\_ATC 299 Independent Study (F, S) 0.5 – 2 units

***\_\_\_\_\_\_\_*35 Total Units Required for Advanced Certificate**

Associate in Science Degree: Travel Tourism: **60 Units** (Advanced Certificate + GE)

Combine the above Advanced Certificate with the general education (GE) requirements outlined in the Cypress College Catalog.

**Key Tips:** You may opt to “**dual major”** by applying some of these courses to other ATC Degree/Certificate Programs. Remember to apply for certificates/degrees/graduation at the **beginning** of your last semester.

***Effective: Fall 2017***

Student Educational Planner (Sample)
**Travel/Tourism Certificate****Basic / Advanced**

|  |  |  |
| --- | --- | --- |
| ►**Fall 20**\_\_­\_ | **►Spring 20**\_\_­\_ | **►Summer 20**\_\_\_ |
| **Course** | **Units** | **Course** | **Units** | **Course** | **Units** |
| **ATC 101** | 3 | **ATC 192** | 3 | ATC |  |
| **ATC 102** | 3 | **ATC 182** | 3 | ATC |  |
| **ATC 123** | 3 | **ATC 212** | 3 |  |  |
| **ATC 174 (or 175)** | 3 | **ATC 175 (or 174)** | 3 |  |  |
| **ATC 223** | 3 | **ATC 299** | 2 |  |  |
|  |  |  |  |  |  |
| **Total** | **15** | **Total** | **14** | **Total** |  |

|  |  |  |
| --- | --- | --- |
| **►Fall 20**\_\_­\_ | **►Spring 20**\_\_­\_ | **►Summer 20**\_\_\_ |
| **Course** | **Units** | **Course** | **Units** | **Course** | **Units** |
| **ATC 112** | 3 |  |  |  |  |
| **ATC 183** | 3 |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** | **6** | **Total** |  | **Total** |  |

|  |  |  |
| --- | --- | --- |
| **►Fall 20**\_\_­\_ | **►Spring 20**\_\_­\_ | **►Summer 20**\_\_\_ |
| **Course** | **Units** | **Course** | **Units** | **Course** | **Units** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  | **Total** |  | **Total** |  |

**Dual Majors:** You may opt to “dual major” by applying some of these courses to other degrees and certificates in the Aviation & Travel Careers Program. Remember to apply for certificates/degrees/graduation at the **beginning** of your last semester.

Please note: This student education plan (SEP) is offered as a suggestion only. Students may modify it by taking more or fewer classes as needed. Students wishing to exceed 18 units per semester will need to meet with a counselor.  Students wishing to complete an AS Degree and/or transfer should meet with a counselor to modify their course plan to include general education courses.